

Constitution

for

Southern Illinois University at Edwardsville

Local 2887

Article I Name

The name of this organization shall be Southern Illinois University at Edwardsville Local Number 2887 of the American Federation of State, County and Municipal Employees, AFL-CIO.

Article II Affiliations

This local union shall be affiliated with Illinois Public Employees Council Number 31 of the American Federation of State, County and Municipal Employees; the Illinois AFL-CIO; and the Greater Madison County Federation of Labor, AFL-CIO.

Article III Objectives

The objectives of this local union shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees.

Article IV Membership and Dues

Section 1. All employees of the Southern Illinois University at Edwardsville, except building service workers, are eligible for membership in this local union, subject to the requirements of the constitution of the International Union.

Section 2. Application for membership shall be made on a standard application form. Unless such form includes a valid authorization for payroll deduction of dues, the application shall be accompanied by the current month's dues.

Section 3. The monthly membership dues of the local shall be \$41.65 per member. The dues shall be adjusted automatically in accordance with Article IX, Section 6, of the International Constitution. Any increase of odd cents shall be rounded to the nearest even cent.

Section 4. Membership dues shall be payable monthly in advance to the local secretary-treasurer and in any event shall be paid not later than the 15th day of the month in which they become due. Any member who fails to pay dues by the 15th day of the month in which they become due shall be considered delinquent, and upon failure to pay dues for two successive months shall stand suspended. Provided, however, that any person who is paying dues through a system of regular payroll deduction shall for so long as such person continues to pay through such deduction method, be considered in good standing.

Section 5. A member suspended under the above section may be reinstated to membership in the local on payment of all arrearages or upon payment of a reinstatement fee of \$10.00 plus the current month's dues.

Article V Meetings

Section 1. Regular business meetings of this local shall be held quarterly at a time and place to be fixed by the membership or the local executive board.

Section 2. Special meetings may be called by the local president, the local executive board, or by petition filed with the president and signed by ten (10) members of the local. The petition shall call for a special meeting, shall name a date and the items to be discussed, which shall be no sooner than fifteen (15) days subsequent to the filing, and the president shall issue a call to the members. Special meetings may also be called by the International President or by an authorized representative of the International President.

Section 3. The quorum for meetings of this local shall be twelve (12) members in good standing.

Article VI Officers, Nominations, and Elections

Section 1. Regular elections shall be held during the month of September in even-numbered years. All officers shall be elected for two-year terms.

Section 2. The officers of this local shall be a president, a vice-president, a recording secretary, a secretary-treasurer, and three executive board members, and these seven shall constitute the local union executive board. In addition, there shall be elected three members who shall serve as trustees. The trustees shall be elected to three-year terms of office, except that in the initial election, one shall be elected for a one-year term, one for a two-year term, and one for a three-year term.

Section 3. In addition, there shall be elected seven (7) members who shall serve as stewards. The stewards shall be elected for two-year terms of office. Steward elections shall follow regular election procedures, every September in even-numbered years. Stewards shall be obligated to attend all steward meetings and all regular and special general membership meetings. Any steward absent for more than three meetings within a one-year period without an excuse acceptable to the executive board may be subject to removal at the discretion of the executive board. Upon petition from a member, the executive board shall review steward performance. The executive board has the option to remove any steward from his/her duties if just cause is found. Stewards shall not serve an executive function within the local and are therefore not to be considered officers. As such, officers of the executive board are eligible for nomination and election as stewards.

Section 4. Nominations shall be made at a regular or special meeting of the local. At least fifteen days' advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting.

Section 5. To be eligible for office, a member must be in good standing for six months immediately preceding the election, except in the initial election held in this local; provided, however, that no retired member shall be a candidate for office.

Section 6. Officers shall be elected by secret ballot vote, and the balloting shall be so conducted as to afford to all members a reasonable opportunity to vote. At least fifteen days' advance notice shall be given the membership prior to the holding of the election.

Section 7. All matters concerning nominations and elections in this local union shall be subject to the provisions of Appendix D, entitled Elections Code, of the International Union Constitution.

Section 8. Vacancies in office shall be filled for the remainder of the unexpired term by vote of the executive board.

Section 9. Every officer shall, upon assuming office, subscribe to the Obligation of an Officer contained in Appendix B of the International Union Constitution.

Section 10. Should any officer be absent from three consecutive board meetings without an excuse acceptable to the board, that office shall be declared vacant and filled in accordance with this constitution.

Article VII Duties of Officers and Executive Board

Section 1. The president shall:

- a. Preside at all meetings of the local union and of the executive board.
- b. Be a member of all committees except election committees.
- c. Countersign all checks drawn against the funds of the local.
- d. Appoint all standing committees and all special committees of the local, subject to the approval of the executive board.
- e. Report periodically to the membership regarding the progress and standing of the local and regarding the president's official acts.
- f. Serve as a delegate to conferences of the International Union and Council 31.

Section 2. The vice-president shall:

- a. Assist the president in the work of the president's office.
- b. In the absence of the president or in the president's inability to serve, preside at all meetings and perform all duties otherwise performed by the president.
- c. Upon approval by the local executive board, be authorized to act as co-signer of checks drawn on the local funds in place of either the president or the secretary-treasurer.
- d. Act as chief steward.
- e. In the event that the president is unable to attend, serve as delegate to International Union and Council 31 conferences.

Section 3. The recording secretary shall:

- a. Keep a record of the proceedings of all membership meetings and of all executive board meetings. In the absence of the recording secretary, the president shall designate a temporary replacement.
- b. Ensure that the minutes of the above meetings are sent to the appropriate bodies in a timely manner.
- c. Carry on the official correspondence of the local, except as the executive board may direct otherwise.
- d. Perform such other duties as the executive board may require.

- e. Prepare and distribute, at least semi-annually, a newsletter reporting on the activities and issues concerning the local to the general membership.
- f. Distribute meeting materials, calendar all meetings, and manage e-mail distribution list.

Section 4. The secretary-treasurer shall:

- a. Receive and receipt for all monies of the local union.
- b. Deposit all money so received in the name of the local union in a bank or banks selected by the executive board, and money so deposited shall be withdrawn only by check signed by any two of the following: president, vice-president, or secretary-treasurer.
- c. Prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the executive board.
- d. Prepare and submit the monthly membership report to the International Union office and see that a check is drawn in payment of the local's per capita tax each month and sent to the International Secretary-Treasurer.
- e. Keep an accurate record of receipts and disbursements and shall, once each month, submit to the membership a monthly operating statement of the financial transactions of the local for the previous month.
- f. Act as custodian of all properties of the local union.
- g. Give a surety bond at the expense of the local union and through the International Union.
- h. See that any financial reports required by the International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.

Section 5. The trustees shall make or cause to be made at least semi-annually an audit of the finances of the local, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of such local, and shall report to the membership on the results of such audit.

Section 6. The executive board shall be the governing body of the local union except when meetings of the local union are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the local not specifically provided for in this constitution or by action of the membership at a regular or special meeting shall be decided by the executive board. The board shall meet monthly unless there is no business or action to be taken, or at the call of the president or of a majority of the members of the board. A report on all actions taken by the executive board shall be made to the membership at the next following meeting. A majority of the members of the executive board shall be required for a quorum.

**Article VIII
Policies and Procedures**

Any member that signs up a new member shall be paid a bounty of \$5.00.

**Article IX
Miscellaneous Provisions**

Section 1. This local union shall at all times be subject to the provisions of the constitution of the American Federation of State, County and Municipal Employees.

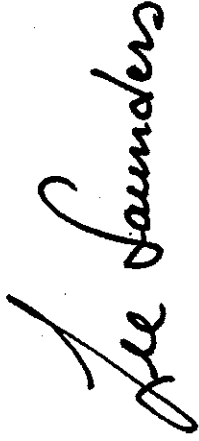
Section 2. Except to the extent specified in this constitution, no officer of the local union shall have the power to act as agent for or otherwise bind the local union in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the local union except to the extent specifically authorized in writing by the president of the local union or by the executive board of the local union.

Section 3. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this local union in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this local union or of the American Federation of State, County and Municipal Employees.

Article X Amendments

This constitution may be amended, revised, or otherwise changed by a majority vote of the members voting on such proposed change and such change shall take effect only upon written approval of the International President. Proposed amendments to this constitution must be read at a regular or special meeting of the local union and read and voted on at a subsequent meeting of the local union, adequate and proper notice having been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

Approved by:



LEE SAUNDERS
President

Approval date: May 9, 2016